



RULES and PROCEDURES

- a) No member, guest, staff or other person shall enter the Branch if they are sick with a fever, a cough, or a cold, flu symptoms, loss of taste or smell, difficulty breathing or loss of breath or have recently travelled within 14 days. This will be confirmed on entry. (Temperature check may be conducted). All persons entering must wait to be seated.
- b) There is only 1 designated entrance and exit. Stairs to patio are two way with alternating traffic. (Plan posted in branch as part of policy)
- c) Members and maximum of 3 guests permitted to enter the branch. Membership cards required. Anyone requesting membership as a new member, the dues are half price after July 1st. Application forms are available at entry.
- d) Maximum number of people inside lounge and hall by current Phase 2 Health Directive – Maximum upstairs lounge and hall area- 50; Maximum patio- 25 When maximum reached or table occupancy does not allow for full table for Social distancing, no one else will be allowed to enter. Example of table maximum occupancy is when a table of 6 (max allowed) has 4 from one distinct group, leaving 2 unoccupied.
- e) Members, guests and others will be required on entering to provide name and phone number. If members and guests arrive together only the member required to provide name and phone number.
- f) Hand sanitizer available at entrance (with required use) and at strategic locations throughout the branch and patio including washrooms.
- g) Social distancing – 2 Meters – between table groups and while moving within a between the lounge, hall, bar, washrooms and patio area required at all times.
- h) All tables and chairs are arranged with adequate spacing for social distancing. All tables and chairs, so spaced cannot be moved from their position.
- i) Tables are available and allocated – up to 2; up to 4; and up to 6. (up to maximum allowed)
- j) All signage internal, external, in line of site and on the floor and ground, for social distancing and other directives to be adhered to for all personal safety.
- k) Engineered personal protection in place for staff and volunteers (Bar and otherwise).
- l) Bar service signs are in place to regulate service allowing for social distancing. Only one person allowed at the bar at any time. Debit or Credit Cards preferred. All beverages will be served in plastic cups except for Jug orders. All plastic glasses to be disposed of when finished in receptacles provided.
- m) All Bathrooms have been provided with locks indicating “occupied or otherwise”, where only one person is allowed in at a time.
- n) Disinfectant wipes are available to wipe tables and chairs and bathroom surfaces.
- o) Complete sanitization of lounge and hall will be made prior to opening each day both physically and with UV lamp, with patio disinfected physically. Other sanitation at access points and other areas made on a regular basis during opening times.
- p) All Audio and visual equipment to be controlled by Staff only. E.g.- TV remote.
- q) Downstairs lounge closed and out of bounds (except for Staff).

All Rules and Regulations are in place for the Safety of all and any non-adherence may cause the Branch to close either by order of regulatory authorities or by the Branch Executive.

These Rules and Procedures subject to change without notice.

President Branch #176